

Date:13/03/2026

**TENDER FOR HOTEL ACCOMMODATION FOR
AAAL CREW AND OFFICIALS AT KOLKATA**

**(ALLIANCE AIR AVIATION LIMITED)
(A WHOLLY OWNED SUBSIDIARY OF AI ASSETS HOLDING LIMITED)**

Date:13/03/2026

Alliance Air Aviation Limited (AAAL) is a 100% subsidiary of AI Assets Holding Limited, fully owned by the Government of India under administrative control of Ministry of Civil Aviation, operating on regional domestic sectors within India and neighboring countries and currently operates a fleet of ATR 72-600, ATR42-600 and Dornier (DO228) aircraft inducted on lease with the brand of "Alliance Air"

ALLIANCE AIR AVIATION LIMITED ("AAAL"), a Company incorporated under the provisions of the Companies Act, 1956 (as amended from time to time) and having its registered office at Delhi, India, invites tenders from minimum for **4 star Hotels**, located in **KOLKATA for 45 rooms in a month, which may increase or decrease by 25%**, for accommodation of their Crew and other AAAL officials.

DETAILS OF THE TENDER

- **L-1 deciding parameters** with Mandatory facilities - Refer **Annexure A (Page no.-05)**.
- **General Terms and Conditions of Tendering Process and Contract** - Refer **Annexure -B (Page no.-08)**
- **Format for Technical Bid** : Refer **Annexure B/1 (Page no.-12)**
- **Format for Financial Bid** : Refer **Annexure B/2 (Page no.-15)**
- **Format for Undertaking** : Refer **Annexure C (Page no.-17)**
- **Hotel Information Sheet** : Refer **Annexure D (Page no.-18)**
- **Board Resolution Format** : Refer **Annexure E (Page no.-20)**
- **Authorization Letter** : Refer **Annexure-F (Page no.-21)**

Other Conditions

1. The tender opening will be based on two bid system procedure i.e a technical bid followed by the financial bid. Accordingly, interested hotels are required to submit their responses to the following address on or before 13/03/2026 by 1500hrs :

MMD – Alliance Air Aviation Limited

ALLIANCE BHAWAN,

DOMESTIC TERMINAL 1, IGI AIRPORT

New Delhi 110037

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2. The technical bids of the Hotels received by the stipulated dated will be opened on 13/03/2026 at 1500hrs at Alliance Air Hqrs., New Delhi. Only technically qualified Hotels will be considered for opening of the Financial Bids. Authorized representative of the respective hotels can be present at the time of opening of technical and financial bids alongwith authority letter from the Hotel/company.

3. "Two-bid format bidding procedure entails the following:

Step 1 – Technical bid (Annexure B/1 in prescribed format) to be completed and enclosed in a sealed Envelope super scribed with the words "TECHNICAL BID".

Step 2 – Financial Bid (Annexure B/2 in prescribed format) to be completed and enclosed in a sealed Envelope super scribed with the words "FINANCIAL BID".

Step 3- Technical bid should be accompanied with an Earnest Money Deposit (EMD) of Rs 1,38,996/- Security deposit (SD) Rs 2,31,660/- payable in the form of Demand Draft/bankers Cheque/Security money in favour of Alliance Air Aviation Limited, New Delhi. EMD is refundable but will not carry any interest.

All the above enclosures (Technical and Financial bid) to be put in one large sealed Envelope. This envelope to be super scribed "BID FOR HOTEL TENDER- KOLKATA,

4. The "Technical Bid" shall have all details of offers without rates while "Financial Bid" shall contain rates only. Only those hotels meeting all the requirements mentioned in the Technical Bid (Annexure B/1) will be technically qualified.

It may please be noted that any mention of financial details in the Technical Bid format will render the offer invalid. The Financial Bids of only the technically qualified hotels will be opened. The financial bid shall be valid for 180 days from opening of the technical bid.

Incomplete quotations are subject to rejection.

5. ALLIANCE AIR AVIATION LIMITED is not liable for any claim for costs, which may be incurred for preparation of tender.

6. DD/Bankers cheque for Rs.1,38,996/- as refundable earnest money deposit EMD.

7. ALLIANCE AIR AVIATION LIMITED present requirement is approximately 30 rooms on monthly basis for the accommodation of Crew. This may vary depending

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on exigencies/ AAAL operational requirement.

8. The room requirements indicated in the tender are envisaged as per the current flight operational plan. Contract will be issued for the tendered room requirement which may change due to changes in flight schedules. The payment will be made by Alliance Air Aviation Limited on Actual Room Occupancy Basis.
9. In case of flight delays, the hotel will provide additional rooms required at the contracted rates.
10. Alliance Air Aviation Limited will issue LOI to the LI Lessee and Formal contract will be issued to the successful bidder. Alliance Air Aviation Limited may at its sole discretion require the successful bidder to enter into contract containing additional terms and conditions or any variations in the existing terms that may be mutually agreed.
11. The Hotel have to acknowledges that in the event the contract is issued to the hotel then the agreement shall be binding for its duration, regardless of any changes in management or ownership of the hotel listed herein.
12. The Hotel have to authorizes their respective/authorized signatory to act on its behalf. We hereby enclose the draft Copy of the Board Resolution being **Annexure E**. The respective Hotel needs to send a copy of the Board Resolution at the time of submission of this tender.

Please indicate clearly the name and designation of the representative person signing the quotation on behalf of hotel/company.

13. BENEFIT TO MICRO AND SMALL ENTERPRISES (MSEs): 4.1 As per Public Procurement Policy for Micro and Small Enterprises (MSEs) order, 2012 issued vide Gazette Notification No. 503 dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprise of Govt. of India, MSEs shall be given benefits / preferred available vide
14. Public Procurement Policy MSMEs Order, 2012. 4.2 MSMEs participating in the Tender must submit the certificate of registration with as MSE indicating the details of particular Tender item along with their bid. 4.3 Exemption from submission of Earnest Money Deposit (EMD) – The MSMEs are exempted for Earnest Money Deposit (EMD).
15. All terms and conditions of the proposed contract which may get executed between the parties will have superseding effect over all the General Terms and Conditions of the respective Hotel / which are published by the respective Hotels in their Website / Platform / Brochures / Invoice etc.
16. For queries regarding the Tender, the prospective bidders may kindly contact the following personnel between 10.30 am to 4.30 pm Indian Standard Time from Monday to Friday:

1. Mr. Anuj Sharma
Contact No :- +91 9953597274/011-25675752
Email :- anuj.sharma@allianceair.in

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**ANNEXURE - A****1. L-1 DECIDING ON THE BASIS OF BELOW MENTIONED PARAMETERS WITH MANDATORY SERVICES**

(A) The rates quoted should be inclusive of all applicable taxes, levies etc. and should be valid for 2 years. (The Contact period could be extended for a further period of one year on the same rates, terms and conditions, if mutually agreed)

- Such rates should be provided inclusive of the cost of one room/night/person on **single occupancy** basis with two meals (out of three) either breakfast, lunch or dinner, transportation from Airport to Hotel and back, 4 pieces of laundry and Iron along with applicable taxes.

AND

- Such rates should be provided inclusive of the cost of one room/night/person on **double occupancy** basis with two meals (out of three) either breakfast, lunch or dinner, transportation from Airport to Hotel and back, 4 pieces of laundry and Iron along with applicable taxes.

MANDATORY FACILITIES TO BE OFFERED WITH THE ROOM

1	Facilities to be Provided in the Room Rate Quoted
1.1	<ul style="list-style-type: none"> ➤ ONE DAY EXPENDITURE FOR HIRING ONE ROOM ON SINGLE AND DOUBLE OCCUPANCY BASIS INCLUSIVE OF TWO MEALS (OUT OF THREE- BREAKFAST, LUNCH, DINNER) ➤ TRANSPORT FROM AIRPORT TO HOTEL AND HOTEL TO AIRPORT FOR MAXIMUM 2 CREW IN ONE SEDAN CAR ➤ FOUR PIECES LAUNDRY AND IRONING
1.2	<p>Hotel to accept 24 (twenty four) hours check-in / check-out facility for the crew.</p> <p>Crew will be provided an early check-in /or late check-out, (minimum 4 hours) with no additional cost, based on the operational requirements, as communicated by the airline personnel.</p> <p>For any check-out exceeding 24 hours the following conditions will apply:</p> <ol style="list-style-type: none"> 1. No overlapping charges should be levied up to 04 hours. 2. Thereafter up to twelve hours, 50% of the room rent should be levied with any one meal. 3. Beyond twelve hours full room rate will apply.

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1.3	In the event the Hotel is unable to provide the contracted rooms, the Hotel will make alternate accommodation arrangements in any other hotel of the same grade on similar Terms & Conditions.
1.4	Availability of 24 (twenty-four) hours Room Service with Multi Cuisine Menu.
1.5	Laundry and Ironing of 4 (four) pieces of clothes per person/per night during the stay. However, Crew on postings shall be given this facility on per night basis. Provision of iron and iron board, on request.
1.6	Complimentary 4 (four) bottles of mineral water (1 liter each) and 2 (two) nonalcoholic beverages per person per day. Room to be equipped with tea/coffee Maker facility with daily replenishment.
1.7	Complimentary unlimited high speed Wi-Fi access for the entire duration of stay.
1.8	Rooms should be Ready & Available at the time of Check-in as communicated by the airline personnel
	Medical Facilities
1.9	The Hotel, in case of emergency, shall arrange for medical assistance and doctor on call on complimentary basis during stay.
	Meal Entitlement
1.10	TWO MEALS (OUT OF THREE- BREAKFAST, LUNCH, DINNER) at the Coffee Shop/Restaurant or Room Service to be made available on crew request. If the buffet is not available at the time of crew check-in hotel will provide room service as per equivalent /alternate arrangement.
	Minimum Technical Specifications of Rooms
1.11	Minimum Room Size: As found suitable by the AAAL Committee. Minimum Room size minimum 172 sq/ft.
1.12	Must be free of external & internal Noise (Noise proof)
1.13	Must have 100% Blackout Curtains to control levels of light inside the room
1.14	Must be well ventilated with Individual Temperature Controllers inside the room to control levels of Temperature

2. OTHER OPTIONAL FACILITIES IF AVAILABLE (NOT INCLUDED IN L-1 CRITERIA)

2.1	Complimentary usage of Swimming pool (if any/if available) & Health Club/Fitness center. Free access to in-house entertainment facilities, if any.
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2.2	Complimentary use of Crew Lounge and access to Executive Lounge for crew, if any.
2.3	Crew should be provided with complimentary upgrades to higher category rooms in case of non-availability of the Contracted Rooms.
2.4	Priority/ Dedicated Check in / Check-out Counter to avoid waiting at the reception.
2.5	The crew will also be entitled to F & B Discounts on all Food & Beverage items if purchased for personal consumption over and above the meal Entitlement.

Additional services -**Rates should be provided separately with applicable taxes**

(ii) Rates quoted for one crew for short stay at room upto 3-6 hours with meal/Hi-tea (any) inclusive transport charge from Airport to hotel and hotel to airport in case of disrupted/delayed flight of the crew.

(iii) Rates quoted for one crew meal/Hi-tea (any)/waiting at lounge/restaurant inclusive transport charge from Airport to hotel and hotel to airport in case of disrupted/delayed flight of the crew.

(iv) Rates quoted for any additional meal during stay. (if required)

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**ANNEXURE B****GENERAL TERMS & CONDITIONS OF TENDER PROCESS AND CONTRACT**

1	Contract Period
1.1	The Contract shall be for a period of two (2) years
1.2	The Contract period could be extended for a further period of one year on the same rates, terms and conditions, if mutually agreed.
2	General Terms & Conditions
2.1	The Hotel will provide rooms at the contracted rates as and when required by AAAL.
	Hotel will be informed via email by Alliance Air Aviation Limited minimum 01 hour in advance of the flight arrival and departure. The details of the crew members to be checked-in will be shared accordingly.
2.2	If the Airlines has to amend/cancel the allocation of committed rooms due to operational reasons, then minimum 01 hour advance notice will be given to the Hotel for any such changes which is non-chargeable basis.
3.	Terms of Payment
	Bills will be made monthly on actual occupancy basis. Original Invoices with signature of the guest would be submitted to Alliance Air Aviation Limited, Alliance Air, Alliance Bhawan, Terminal-1, IGI Airport, New Delhi 110037 for certification and forwarding to Finance Department for payment action. Bills will be settled within 45 days from the date of receipt of invoices at Alliance Air Hqrs. The payment will be made by way of electronic bank transfers like RTGS/ECS. The successful bidder i.e. L1 hotel is required to provide necessary bank particulars to Alliance Air Aviation limited.
4.	Taxation
4.1	All payments made under the said contract shall be subject to applicable withholding taxes, if any, on the basis of the relevant laws applicable or as may become applicable in the future and the Hotel shall receive the payments, net of taxes.
4.2	The Hotel shall provide the necessary documentation to Alliance Air Aviation Limited to support or secure exemptions or recoveries of any applicable taxes, duties, interests, penalties or similar charges which may arise under the contract.
4.3	The contract shall be executed between Alliance Air Aviation Limited and the Hotel for 2 years

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	Termination
5.1	Exit Clause: The contract can be terminated by either side with any specific reason whatsoever by giving 90 (Ninety) days advance written notice. In case, the airline is not in a position to give the hotel the required advance notice due to exigencies beyond control (changes in the operating schedule, discontinuation of an existing pattern, discontinuation of sector etc.) the airline in this case will provide 45 Days' notice period to the contracted hotel.
5.2	Deficiency of Service: Notwithstanding stated herein in clause 5.1 above, Alliance Air Aviation Limited reserves the right to terminate the contract if there are service level complaints from AAAL Crew / Staff, and the same have not been attended to satisfactorily either immediately or within 03 (three) days of the complaint, as the case may be. At the expiry of the 03 (three) days period, if the complaint is not resolved satisfactorily, AAAL reserves the right to terminate the contract forthwith. Further, any recurrence of the service level complaints, shall give Alliance Air Aviation Limited the right to terminate this contract forthwith, without giving any further notice of cure and forfeit the security deposit the payments if any.
6.	Indemnity
	The Hotel shall be liable for and will indemnify Alliance Air Aviation Limited in respect of all such liability and responsibility in case of any or all claims arising due to loss of or damage to any property/belongings of such employees/persons arising out of the act, negligence and omissions of the Hotel or the Hotel's employees, agents or sub-contractors in the performance of this contract.
7.	Insurance
	The Hotel will maintain a comprehensive public liability insurance with a reputable insurance company to cover its liabilities arising under the Indemnity Clause above and if so requested produce the policy of insurance and the receipt for the current premium to Alliance Air Aviation Limited for its inspection. Any limitations, monetary or otherwise in such policy shall be notified to AAAL, but any such limitations shall not be construed as a limit on the liability of the hotel under the Indemnity Clause above and the hotel shall remain liable in full for the matters and to the extent not covered by the policy.
8.	Force Majeure
	Should Alliance Air Aviation Limited be unable to operate due to Force Majeure, the contract would be temporarily suspended. Force Majeure shall mean any event or circumstances beyond the reasonable control of any party including industrial and civil disputes, war, governmental action, riots, fire, floods, drought, inclement weather and any acts of God. No party shall be liable to any other party for its inability to perform any obligation under this agreement caused by a force Majeure.

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9.	Arbitration and Jurisdiction
	<p>Arbitration Any dispute arising between the parties in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be settled by mutual consultation. If the dispute remains unresolved after a period of 90 days from the date when the mutual consultation has started, the matter in India shall be referred for settlement to an “Arbitrator to be appointed as per section 11 of The Arbitration & Conciliatin Act, 1996” Alliance Air Aviation Limited and the award made in pursuance thereof shall be binding on the parties.</p> <p>Jurisdiction Any dispute whatsoever shall be subject to the jurisdiction of courts of Delhi, India.</p>
10.	General
	This contract contains the entire agreement between the parties and constitutes a complete and exclusive understanding of the terms of contract between the parties, and supersedes all prior agreements and understandings, written or oral, relating to the subject matter hereof. This Agreement may not be modified except in writing and signed by duly authorized officers of both parties. Headings used in this contract are for convenience only and shall not be used to interpret or construe the provisions of this contract.
11.	Confidentiality
	Both parties will keep confidential the terms and conditions outlined in this contract; however, the relevant provisions can be shared with the employees on a “need to know” basis, so as to enable the parties to comply with their respective obligations under the Agreement.
12.	Penalty Clause
	<ul style="list-style-type: none"> ➤ Any specific breach during the stay as per mentioned in the tender document will be liable for 100% non-payment of that stay. ➤ In case of any complaint raised by the crew during their respective stay at the hotel, the complaint should be promptly actioned failing which the stay will be liable for 100% non-payment by AAAL.

General Conditions pertaining to Bidding/Tendering Process:

1. AAAL reserves the right to reject all or any of the Tenders at any stage without assigning any reasons whatsoever and the decision of AAAL on the matter will be final and binding on the parties. Quotations can also be rejected in case of the following:-

- a. Quotation received after due date and time
- b. Only single bid i.e. Technical or Financial bid received.

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- c. Quotation received unsigned.
- d. Quotations, both Technical and Financial, not received in separate sealed envelopes.
- e. Quotations received by fax / email.
- f. Quotations received are conditional.
- g. Quotation received without EMD

2. The Financial bids of only those short-listed Hotels that have qualified in the technical evaluation will be opened. The decision of Alliance Air on technical bid evaluation will be final.

3. Any deviation in submitting the tenders as prescribed or any incomplete tenders are liable for rejection. Quotes should be submitted in the Financial Bid format in local currency in both, words and figures. In case of any variation or correction, the quote given in words will be taken for evaluation and award of contract.

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**ANNEXURE B/1****FORMAT FOR TECHNICAL BID****TENDER FOR HOTEL ACCOMMODATION FOR AAAL CREW AND OFFICIALS**

Number of Rooms Required :- 45 Rooms Per Month, which may be increase or decrease by 25%.

Ref No: _____

City: **KOLKATA**

Name of Hotel: _____

Address: _____

Category of Hotel: _____

We hereby wish to submit our offer for accommodation of your Crew and AAAL Staff at Bangalore. The validity of the offer will be for 180 days from opening the technical bid.

	ALLIANCE AIR AVIATION LIMITED REQUIREMENT	Details to be furnished by the hotel	Remarks
	4 Star Equivalent and above.		Attach proof issued by competent
1.	Room Availability		
1.1	Total number of rooms in the Hotel.		Nos.
1.2	Number of reserved rooms for other Airlines, If any		Nos.

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2	Facilities and Location (Please put a tick in the applicable column)	Yes	No	
2.1	Centrally located and within walking distance to restaurants, entertainment, public transport and shopping areas.			
2.2	24 hours Room Service			
2.3	In house Coffee Shops / Restaurants			
2.4	Availability of freshly prepared Vegetarian and Non Vegetarian Indian cuisine, either in the hotel or immediate vicinity (within walking distance) of the hotel.			
2.5	Fully equipped Health Club/ Fitness centre having modern equipment within hotel premises.			
3.	Safety and Security	Yes	No	Please put tick in the appropriate column
3.1	Security systems such as CCTV, Keycards, Evictors etc. in the hotel premises.			
3.2	Electronic safes in rooms			
5.	Complimentary Facilities to be provided in the Room Rate (complimentary facilities are not deciding factor of L1)	YES	NO	Please put tick in the appropriate column
5.1	Complimentary Breakfast at Coffee Shop and Room Service			
5.2	Complimentary individual Airport transfers at the time of check-in and check-out.			
5.3	Complimentary airport transfers for crew operating flights during their layovers/Shuttle Flights.			
5.4	English News papers and TV with English Channels			
5.7	Complimentary 4 (FOUR) bottles of mineral water of reputed brand (1 litre each) and 2 (two) aerated drinks per person per night/room			

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5.8	Complimentary unlimited High Speed Wi-Fi internet access.			
5.9	Complimentary usage of Swimming pool (if available) & Health Club			
5.10	Complimentary use of Crew Lounge/Executive Lounge for Pilots/Cabin-In-Charge. (Not mandatory)			
5.11	Preferably free access to in-house entertainment.			
6.	Other Facilities	YES	NO	Please put tick in the appropriate column
6.1	Pilots/Cabin-In-Charge will be provided with complimentary upgrades to higher category rooms / suites.			
6.2	24 hours priority Check in / Checkout facility. Crew will be provided an early check-in or late check-out, at no additional cost, based on the flight pattern, as communicated by the airline.			
7.	Emergency Assistance			
7.1	24 hours Doctor on call / Paramedical assistance in case of Emergency.			
8.	Details of EMD 1) EMD: Rs-118800/-			

I / We confirm that all of the information provided above is correct and that I / We have read acknowledged and agreed to all terms and conditions of this tender I/we am / are authorized to sign the tender on behalf of the hotel.

For and on behalf of the Hotel

Authorized Signatory

Name:
Contact No.:

Designation:
Email Id:

Date:

Date:13/03/2026

**ANNEXURE B/2****FORMAT FOR FINANCIAL BID****AAAL Crew Layover Accommodation - Kolkata**

Number of Rooms Required :- 45 Per Month, which may be increase or decrease by 25%.

PART-I Name of the Hotel with Address :

Category of Hotel _____

PART-II Financial Offer Details, for Room Rate on 24 hours check-out basis:

Sl. No.	Description	Two Years	
		Words (Rupees/ % as applicable)	Figures (Rs/% as applicable)
1.a	OFFERED ROOM RATE INCLUSIVE ONE ROOM ON SINGLE OCCUPANCY BASIS AS PER REFER ANNEXURE A		
	OFFERED ROOM RATE INCLUSIVE ONE ROOM ON DOUBLE OCCUPANCY BASIS AS PER ANNEXURE A		

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1.b	Applicable Taxes on Offered Room Rate (SINGLE OCCUPANCY) Percentage of Tax (%) <i>(Specify the applicable rate of GST)</i>		
	Absolute Value of Tax per Room on single occupancy		
	Applicable Taxes on Offered Room Rate (DOUBLE OCCUPANCY) Percentage of Tax (%) <i>(Specify the applicable rate of GST)</i>		
	Absolute Value of Tax per Room on DOUBLE occupancy		

Contd.....2

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ANNEXURE C (Undertaking)

I / We confirm that all of the information provided above is correct and that I / We have read acknowledged and agreed to all terms and conditions of this tender I/we am/are authorized to quote the rates and sign on behalf of the hotel.

Authorized Signatory

Name:

Designation:

Date:

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**ANNEXURE D****HOTEL INFORMATION SHEET****Alliance Air Aviation Limited Crew Layover Accommodation at Kolkata**

1. General Information					
Property Name:					
Status: (LLP, Company etc.) [Documents in support of the same shall be requested]					
Address:					
Telephone:	Fax	Contact Sales Person:			
Web Site :		Designation:			
E-mail Address:		Sales Phone:			
GST No		Email:		Mobile:	
Property Type: <input type="radio"/> 4 Star <input type="radio"/> Any other		License No:			
Number of rooms:		Number of rooms for sale:		Current Occupancy level:	
Year of establishment:		Rooms last renovated on:		Next Renovation Due:	
Nearest Airport:			Distance: kms– From Terminal 3		
Taxi fare one-way between Terminal 3 and Hotel: INR					
Check In Time:		Check out Time:		Late check-out facility:	
Yes/No					
2. Facilities (Please tick the applicable)					
Common facilities			Room facilities		
Restaurant(s):	Yes/No	Electronic Card room Key	Yes/No	Face Towels	Yes/No
Room service 24hrs	Yes/No	Mini-Bar in room	Yes/No	Towels	Yes/No
Cocktail lounge/bar	Yes/No	In-room hair dryer	Yes/No	Bath Tub	Yes/No
Meeting Rooms	Yes/No	Television	Yes/	24 hrs hot water	Yes/No
Health Club	Yes/No	Wardrobe	Yes/	Bathing Soap	Yes/No
In house Laundry	Yes/No	Direct dial phone	Yes/No	In-room High Speed Internet	Yes/No
Crew Lounge	Yes/No	In-room Tea/Coffee maker	Yes/No	Dark blinds / curtains	Yes/No

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**ANNEXURE D**

Express Check-In /Check-Out	Yes/No	In-room safe deposit locker	Yes/No	Air-conditioning with Temp control	Yes/No
Swimming Pool	Yes/No	Shaving Kit	Yes/No	Wake up call system	Yes/No
Business Centre	Yes/No	Dental Kit	Yes/No	Newspaper/ Magazines	Yes/No
Cake Shop	Yes/ No	Bathrobe	Yes/No	Mineral Water	Yes/No
ADE (All Day Eatery)	Yes/ No	Slippers	Yes/No	Fruit Baskets/ Cookies	Yes/No

3. Fire, Safety and Security (Please tick the applicable)

24-hour security with Key Card E-Vators	Yes/No	Room doors have a second inside lock	Yes/No
Hard-wired smoke alarms	Yes/No	Room doors have safety chains	Yes/No
Smoke detectors in all rooms /public areas	Yes/No	Audible emergency evacuation alarm system in public areas	Yes/No
Automatic Sprinklers in rooms / public areas	Yes/No	Emergency evacuation plan	Yes/No
Fire extinguishers in rooms/ hallways	Yes/No	Valid regulatory or Insurance certificate	Yes/No
Emergency exit maps in rooms/hallways	Yes/No	Hotel has valid fire certificate	Yes/No
Emergency lighting in rooms/hallways	Yes/No		Yes/No

4. Please indicate the details of previous contract in case your provided crew accommodation to Alliance Air in the past: a) Year of contract: _____ b) Period of contract: _____

Declaration

Name: _____	Designation: _____
E-mail: _____	Tel: _____ Fax: _____
Signature: _____	Date: _____

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ANNEXURE E

Board Resolution Format

(On Hotel's Letterhead)

“RESOLVED THAT the Company be and is hereby authorized to respond to the tender floated by Alliance Air Aviation Limited regarding providing crew accommodation at Bangalore.

RESOLVED FURTHER THAT _____(Name), _____(Designation)of the Company is hereby authorized to finalize the terms of the transaction in the best interest of the Company and to agree on behalf of the Company to the terms or conditions that may be negotiated between the Company and Alliance Air Aviation Limited.

RESOLVED FURTHER THAT _____(Name), _____(Designation) of the Company be and is hereby authorized to sign all such documents and agreements as may be required to give effect to the above transaction.”

Authorized Signatory

Name:

Designation:

Date:

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ANNEXURE F

Letter of Authorization for Bid Opening

To

Materials Management Department,
Alliance Air Aviation Limited,

.....

.....

Subject : Authorization for attending bid opening

Tender No. _____ Closing Date: _____

Opening Date _____ Opening Time _____

The following person(s) are hereby authorized to attend the bid opening for the tender mentioned above on our behalf.

Sr. No	Name	E-Mail ID	Contact No.	Signature
--------	------	-----------	-------------	-----------

- I.
- II.

Authorized Signatory

Note: 1. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not received.

2. The authorized representatives, in their own interest, must reach the venue of bid opening well in time.

3. The authorized representatives must carry a valid photo identity.

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Tender for Hotels for Alliance Air

1.	Tender Ref. No.	AAAL/OPS/2025-26/116
2.	Date of Hosting Tender	20/02/2026
3.	Last Date & Time of Bid Submission	1500hrs
4.	Place of submission of Bids	MMD – Alliance Air Aviation Limited ALLIANCE BHAWAN, DOMESTIC TERMINAL 1, IGI AIRPORT New Delhi 110037
5.	Date & Time of Technical Bid opening	1530hrs
6.	Date & Time of Financial Bid opening	To be advised to the parties shortlisted after the technical evaluation